

Assumption School Board of Education

Board Notes

January 13, 2025

Meeting called to order: 7:01 PM

1. Opening Prayer–All; A Board Member’s Prayer
2. Kevin Ryan–follow up with budget report; salary increase to be 3.75% (originally guesstimated at 3%). Health plans are currently being merged (standard & premier); majority were standard–parish finances were over-guesstimate so good news–Boeing also reinstated. With all the changes, the budget balanced out. There will be a 4% tuition increase. All information has been sent out to the parish finance committee.
 - a. Concern about staff insurance monthly premiums going up; hoping to retain staff (stated that it’s happening everywhere).
3. Approved December minutes.
4. Report from Administration:
Jamie Burbridge, Principal:
 - a. Felt AMI Day went really well; no feedback, so no news was good news. Feedback from community to board members–workload not balanced in same grades (i.e. 4th grade). 4 hrs was expected at middle school level–some felt it was more than 4 hrs. Misunderstanding with deadlines (i.e. 3pm but if not able to print, could turn in next in-person day–also, struggle if parents are not available due to work obligations).
 - i. Recommendation for later deadlines for working parents (i.e. 5pm or even 7pm).
 - b. CSIP report–finished and presentation to the Archdiocese will be Jan. 14th; all board members are invited to attend the visiting team on March 13th at 3:30pm.
 - i. 7yr plan with 4 big goals.
 - c. CSW–Jan. 26 is open house; starts after the 10:00 am mass
 - i. Open enrollment starts on Jan. 21st for current families
 - ii. TTEF and other opportunities coming out–look for information in newsletters.
 - d. Board meeting and 25-26 ABVM School calendar shared out.
 - i. Board meeting calendar meetings tabled for now–July/Aug decision of date & time TBD.
 - ii. Fall festival: “Off” day after incentive–TBD

- e. Enrollment did decrease at semester by 7 students for various reasons.
 - i. One reason—6th grader due to bully issues/concerns.
 - ii. Bully presentations/lessons in works for 25-26 school years.
 - iii. Updating the discipline matrix for the 25-26 school year and ongoing is in the works.

Fr. Nick, Pastor:

- a. Christmas went well—2nd graders for the Christmas Eve mass and Epiphany concert was great!
- b. Sunday “obligation” lifted for snow—email blasts sent out; Saturday had huge turnout (over 1K attendees). Attendees at all sessions but no one at 6:30 am Monday mass.

Holly Woytus, DRE:

- a. Our Lady of Guadalupe prayer service went well
- b. Completed liturgy schedule and sent to families
- c. Middle School edge program preparing to teach Theology of the Body
- d. Mission Game Day This Friday 1/17/25 - proceeds go to missionary childhood association (MCA)
- e. Catholic Schools Week planning - not changing a whole lot from last year due to positive feedback from last year. Look in the newsletter for more information on CSW. Some new additions, each day there are special events.
- f. Holly would like to get Catholic Review here for the CSW Community Parade.
- g. 1sts Communion meeting (felt has been ordered for banners)
- h. Confirmation meeting coming up as well.
- i. Possible schedule conflict for Open House with basketball -Jamie will email Mike Bardgett to see if this can be changed. (Jamie did hear back and the game has been scheduled at

5. Old Business

- a. Lunch Period Duration (from September, ongoing review for 2025-2026)
- b. Grading Scale (from October, ongoing review for 2025-2026)
- c. Grade Weighting of Projects/Tests vs Homework Assignments (from October, ongoing review for 2025-2026)
- d. Update on 6th Grade Bullying

6. New Business

- a. Board of Education page on website and email address - Mike will contact Nancy and ask to update pictures. Jamie will contact Jackie and see who has access to the board email.
 - b. NWEA testing results and application to students - Mike asked how the test scores are used and if this was communicated to families. Jamie explained that NWEA results directly link to IXL skill sets for each individual child, teachers meet in small groups according to skill set, small groups are ever changing according to each child's needs.
 - c. 8th Grade Algebra - Mike asked why our Algebra does not count as all High School students end up taking Algebra anyway. It was explained that this is up to the High Schools and students usually take placement tests before entering HS. Depending on where they place they could take Algebra or Geometry.
7. Remarks for the good of all:
- a. Snow day & AMI day went well, it felt as though the work was meaningful.
 - b. Newsletter communication is going well, love that it is all in one place, easy to find, all in one color/font with correct information.
 - c. Due to the newsletter being informative it has cut down on the number of emails families receive and this is well received.
8. Closing Prayer - Scott Dillon

End of meeting: 8:57 PM

Next meeting is scheduled for Monday, February 10, 2025 at 7:00pm in the Meyer Room.