

# Assumption School Board of Education

## Board Notes

June 12, 2023

Meeting called to order: 7:02 PM

1. May meeting minutes reviewed and approved.
2. New business added:
  - a. Katie Burle–inquired about hiring/transitioning process of new principal.
3. Jackie–requested info of old/new board members (i.e. check name, phone & email) and share out to get to know each other (i.e. quick bio).
4. Report from Administration:
  - a. From Dr. Hensley:
    - i. Passed out new binders of board info for new members; new dates for '23-'24.
    - ii. Enrollment update–current total as of 6/8/23: 425
    - iii. Welcoming of new/returning students–signs for yards (plan TBD/email sent out).
    - iv. All positions are hired for '23-'24 (teachers/aides).
    - v. Aug. 13–Feast Day/Welcome to all (in place of the open house) for school families and parish families to showcase our school & church.
    - vi. Archdiocese rep unable to attend Aug. 14 meeting–instead recommended that new members attend the archdiocesan training zoom meetings in the fall of 2023 dates.
    - vii. Aug. 14 & 15–first days of school (early release days); Aug. 15 is “Safety Day” and plans in place to occur for the day. Pre-K will not participate (not in attendance that day–they participate later in the month).
      1. Assumption School is in the process of becoming recognized as a “district” along with other

religious-affiliated schools instead of a “diocese” to be funded for needs (i.e. safety).

2. Cameras will be on real-time; will be able to go back as needed for recordings. Monitors will be in main offices (day school/PSR offices—also accessible through app to phones if needed).
  3. No motion detectors currently on campus.
- viii. Process to hire the new principal—plan in place to be shared out and panel to be selected.
1. Currently, Dr. Hensley has division leaders (someone new may want an Asst. Principal)
  2. Jamie Burbridge wants experience/knowledge of administration—will assist Dr. Hensley on MWF.

b. From Fr. Nick:

- i. Sept/Oct—ATN will announce school closings for the next school year ('24-'25).
- ii. Oct—panel/process will begin to be formed and talk to Archdiocese of what they want for new principal; anyone who shows interest has to get approved by Archdiocese.
- iii. Jan—process to hire new principal to begin/occur; leading into new hires for staff for the following school year as well.
- iv. ABVM is part of the Western Vicariate everything broken down & personnel to be identified by a parish/diocesan level so not everyone to be contacting the Archbishop for everything.
- v. ABVM will be subsuming St. Barnabas parish; St. Barnabas will become a Hispanic parish—a personal parish. Assumption will have nothing to do with it except owning the property (i.e. leasing it out, etc). ABVM will work with them to get established; they will also receive support from the Archdiocese to get started.
- vi. Fr. Nick is also a canon lawyer to support ABVM as needed.

c. From Holly Woytus:

- i. In position for two weeks.
  1. Server camp ran by Msgr. McCumber—15 new servers ready to go.

2. PSR registration is open until Sept. 1st for all families; info to be put in the next bulletin.
  3. Ken Thornhill with KC is set for Christmas pageant.
  4. Lynn Crews is going to teach RCIC.
  5. VBS going on the week of June 12–20 more kids this year, great increase compared to years past.
  6. Missy Nieswander running VBS and 20 CITs this year earning service hours.
  7. Goal–working with Pam Penning on liturgy schedule and filling PSR teachers.
4. Old Business:
- a. Dress Code–work in progress regarding shorts for girls under skirts/jumpers.
5. New Business:
- a. Election for VP–Mike Duffy to take on new roll.
  - b. Fr. Nick will appoint new board member to replace Jaime Penn due to taking on ABVM day school music position to go through the 2025 school year.
6. Remarks for the Good of All:
- a. Jackie stated that Dr. Hensley’s broken down admin role to set up the new hire for an easier transition.
  - b. Amy shared how many the great things going on and the growth in her own son.
  - c. Fr. Nick shared about the Men’s group upcoming info.
  - d. Chris shared about how well and exciting the server camp was for his family.
  - e. Scott shared how excited his family was coming home from VBS today!
  - f. Mike shared how incredible the visiting priest was this weekend and the connection to communion.
7. Closing Prayer - Chris

Meeting called to end: 8:43pm