

## Assumption School Board of Education

### Board Notes

September 9, 2024

Meeting called to order: 7:03 PM

1. Opening Prayer–All; A Board Member’s Prayer
2. August minutes to be approved until next meeting.
3. Report from Administration:  
Jamie Burbridge, Principal:
  - a. First fire drill today w/ fire marshall present, went well; just a few minor details to work out.
  - b. Outdoor classroom/Playground
    - i. Committee has been formed.
    - ii. Structure infested w/ termites–remaining pieces removed immediately.
    - iii. No longer a certified “nature explorer” space because all of it’s not made of nature.
    - iv. Vision for the space TBD, sustainable structures, etc.
  - c. Handbook–shared feedback regarding results of first dress down day.
  - d. Golf tournament–success! No official numbers at this time–possible \$19K figure.
  - e. Fall Festival–still needing volunteers; advertising on City of O’Fallon electronic billboards around town.
    - i. 50/50 feed back for the “No school” incentive for the following Monday for various reasons (i.e. attendance, childcare, loss of pay for hourly employees, extra work to make up for the day off, etc).
    - ii. Sign-ups but no shows has been a past concern.
- Fr. Nick, Pastor:
  - a. Festival of ministries–weekend of 9/21-9/22.
    - i. Looking to have it held outside in the area, in front of the flame.
    - ii. Donuts after the morning masses; cookies & beverages after the other masses.

- iii. New photo directory—It's been 5 years since last directory. Dates TBD, looking at fall/winter time to be broken up over multiple opportunities for families (i.e. college students home, etc).

Holly Woytus, DRE:

- a. PSR welcome back mass on 9/4—great turnout! About 175 kids in Wednesday nights.
- b. Students back in masses—liturgy schedule sent out to day school parents.
  - i. Goal—to see more parents at masses/prayer services (especially prayer services)—if in parking lot, to come up and join.
  - ii. Theology of the Body started this week in the classrooms for grades K-5.
  - iii. RCIC, 4 enrolled to catch up for PSR, etc.
  - iv. Joy Club is starting up—to connect to Edge/LifeTeen in future.
  - v. Adoration to start next week, 9/16—Msgr. Staley to come prior to do a Q & A with K-8 to further understand purpose of adoration time.
  - vi. SVDP president to come in and talk, to promote Christmas fundraiser—prepare for service-minded time to come—tie in that “giving isn't always for receiving”.

#### 4. Old Business

- a. N/A

#### 5. New Business

- a. Dress Code Policy—feedback to share as needed.
- b. Lunch Period Duration
  - i. 20-30 min is goal for allotted time.
  - ii. Lunch line is challenging on popular menu item days.
  - iii. Staggering groups is potential idea; Mrs. Burbridge will look into any other possibilities.
- c. School Drop-off and Assistance from Police
  - i. Construction/lanes closed has been issue—request for future plans to be put in place to deal w/ volume of traffic congestion.
  - ii. Phase 3 timeline is not known at this time; parish/school will benefit from completed.

#### 6. Remarks for the good of all:

- a. Communication in middle school has been phenomenal—per Katie Burle

- b. Behavior logs vs Discipline logs—ongoing training, lines of communication open between school & home—beneficial, gives visibility to parents per Brandon Swagman.
- c. Holly's daughter Abby, completed the mural for the theme of this year—just wonderful per Mike Duffy.
  - i. Future goal to cont trend w/ alumni to paint the mural theme (i.e. Macy Collier has expressed interest for next year).
- d. WIN time built in has been very beneficial for students as needed—per Tina Meyer.
  - i. Brandon Swagman recommends that traditional testing not to be done during NWEA testing time.
  - ii. Noted to not have NWEA testing then as well but first thing in the morning.
- e. 6th Grade Parent meeting night—will definitely be restructured/revamped for next year. Lots of positives to work with.

#### 7. Closing Prayer - Chris Smith

End of meeting: 8:21 PM

Next meeting is scheduled for Monday, October 14, 2024 at 7:00pm in the Meyer Room.